



Requires

Manager – Internal Audit Wing

The Indian Institute of Management Ahmedabad (IIMA) invites applications for the position of Manager – Internal Audit Wing. The person will report to the Director of the Institute.

Job Description

The selected candidate will be responsible for:

- Develop and implement an internal audit plan aligned with Institute's objectives
- Conducting process audits across various departments to ensure procedural compliance, transparency, and efficiency.
- Prepare clear, accurate, and timely audit reports with findings, conclusions, and recommendations
- Present audit results to senior management and the Audit Committee
- Ensure Accurate Institute Asset records and accountability.
- Ensure proper policy formulation and implementation of corrective measures by identifying operational gaps, analyzing regulatory requirements, drafting and revising policies and procedures, and instituting corrective and preventive actions to address non-compliance and process inefficiencies.
- Facilitate Comptroller and Auditor General (CAG) audits by coordinating with audit teams, ensuring timely availability of records, financial statements, and supporting documents, and addressing audit queries to ensure compliance with statutory and regulatory requirements.
- Execute internal audits through systematic examination of financial transactions, internal controls, and operational processes, while facilitating smooth audit processes by liaising with departments and ensuring timely availability of records and responses
- Coordinate with external auditors and regulatory bodies as needed
- Mentor, train, and evaluate internal audit staff.
- Any other task assigned by the departmental head.

Qualifications & Experience

- MBA or equivalent degree in Accounting, Finance, Business Administration, or a related field from a reputed institution.
- Minimum 10 years of internal audit, external audit, or risk management experience
- Excellent analytical, problem-solving, and critical-thinking skills
- Strong written and verbal communication skills

Age: Maximum 40 years as on last date of Application. Institute provides age relaxation as per GOI rules. Additional 5 years' age relaxation is given to the women candidates.

Salary & Allowances: Selected candidate will be offered an appointment on a Tenure Based Scaled Contract for a fixed term of three years, which may be extended for a further period as required. The selected candidate will be placed in Pay Level 10 under the pay matrix of 7th Central Pay Commission and the Institute offers other benefits which are at par with the permanent employees.

Interested candidates are advised to **APPLY ONLINE ONLY** latest by **February 03, 2026**.

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